



CAREER OPPORTUNITY

Job Title	: Quality Controller
Division	: Quality
Department	: Quality Department
Employment Type	: Permanent Monthly paid position
PURPOSE OF THIS POSITION	
<p>The Quality Control Inspector shall be responsible to perform regular inspections as stipulated in the Quality Management System (QMS) and ensure that these inspections are executed effectively and timeously. It shall be the responsibility of the Quality Control Inspector to include Environmental, Health and Safety Inspections in conjunction with all Quality Inspections.</p> <p>Key Tasks</p> <ul style="list-style-type: none"> • Patrol Inspection, Receiving Inspection, Final Inspection, First Off, Last Off, Statistical Process Control and any other related Quality Tool that may be used to control a process. • Non Conformance Report on all internal Quality / Environmental / Health and Safety problems. • Communicating with colleagues on the shop floor in order to maintain and improve the Quality Standard. • Conducting daily observations and basic internal shop floor audits. • Capability Studies • Provide Quality Control/Assurance support to all areas within the Company as and when required. • Product trials, recording and reporting. • Conducting training and guidance in all departments designated by his/her superior. • Ensure timeous quality audits across the board within the business. 	
EDUCATIONAL REQUIREMENTS	
<p>The Quality Control Inspector shall be required to have a comprehensive understanding of the following:</p> <ul style="list-style-type: none"> • Manufacturing Processes and Procedures 	



- Basic Health & Safety Regulatory Requirements
- Basic Environmental Management Requirements
- Sound Knowledge of Statistical Process Control.
- Must be literate and able to speak, read and write English.

REQUIREMENTS - EXPERIENCE

The following experience and skills shall be required for the Quality Control Inspector:

- Analytical and Organisational Skills
- Leadership Skills
- Problem Solving Skills
- Sound product knowledge

It is required that the Quality Control Inspector have at least 3 years' experience in a Manufacturing Environment and be able to work on their own initiative and under pressure without supervision.

ADDITIONAL REQUIREMENTS

Authority

- The Quality Control Inspector shall have the Authority to:
- To stop any process; procedure or action that does not comply with the Quality Requirements / Specifications and / or
- Health and Safety Requirements / Specifications.
- To return goods to internal suppliers in accordance with the Non Conformance Report procedure.
- To approve supplied goods.
- To place suspect goods on hold or in the Quarantine Store.
- Only the Quality Assurance Manager shall have the authority to overrule the Quality Control Inspector.

Due to the nature of the position there may be a need for the Quality Control Inspector to work outside of normal working hours and it may also be required to work off site.



VAT NO. 4680244441
REG. NO. 2007/027250/07



APPLICATION FOR THIS POSITION

- Your **CV** must please be submitted to **Sharon Winter: swinter@upap.co.za**
- Closing date: 31 August 2017
- Salary: **Market Related**

