



CAREER OPPORTUNITY

Job Title	:	Planning Manager
Division	:	Supply Chain
Department	:	Supply Chain
Employment Type	:	Permanent Monthly paid position
PURPOSE OF THIS POSITION		
<p>Facilitate and drive the demand review process through consistent interaction with the sales teams. Prepare an accurate long and short-term supply plan based on production capacities and optimized inventory policies. Implement the MRP system in full and manage the daily activities to drive MRP functionality from inbound supply to manufacturing. Collaborate with suppliers in order improve cost of goods, OTIF and strategic relationship management. Manage your teams KPI's, succession planning and development in support of the business and departmental strategies.</p> <p>Basic Functions:</p> <ul style="list-style-type: none"> • Manage the demand and supply review cycles and provide continuous feedback to internal and external stakeholders • Prepare long and short-term capacity plans based on supply requirements and support of the sales plan. • Implement MRP in full. Set up inventory policies based on optimized production cycles, lead times and warehouse capacity. • Understand and measure supplier performance, capacities and reliability in order to effectively manage working capital and maintain raw material stock availability. • Manage your team to improve performance, achieve efficiencies in processes and output. Ensure succession and development plans are in place for each team member. 		



Job Functions:

- Prepare volume base line forecasts void of stock outs and promotional activities as input to the demand review.
- Review incremental demand inputs from key account managers in line with promotional activities. Communicate and review risks in relation financial budgets of updated forecasts.
- Measure and report forecast accuracy by product category and sales channels.
- Investigate and review lost sales by sku and category, change in sales trends and performance against budget
- Review short term production plans of production planner and prepare long term capacity plans to ensure stock availability targets are met.
- Optimize stock holding through effective inventory policies and efficient manufacturing policies. Minimize production change overs through effective planning.
- Implement MRP through thorough testing of scenarios to support the business strategies.
- Maintain production planning system and software in terms of Sage or other relevant implemented tools.
- Manage and review inbound supply by managing your buying team and key suppliers
- Optimize cost of goods through supplier collaboration and proper buying strategies. Optimize containers for the imported goods
- Ensure stock availability targets are met for all raw materials in order to avoid unplanned downtime of manufacturing.
- Prepare and maintain relevant reports pertaining to Supply planning process.
- Understand and influence the planning parameters (In-House and External) and assumptions i.e. production cycle time, sequencing and volatility.
- Creates cost contingency plans and scenarios, supported by the Finance team.
- Convey and negotiate Supply plan along with contract manufacturers to assure schedule achievability.
- Establish planning calendar to assure standard updates to Supply plan every month.



- Ensure constant communication with main stakeholders from Finance, Sales, Manufacturing, and Supply Chain pertinent to requirements and impacts.
- Manage Supply plan utilizing Cost point ERP and varied applications.
- Resolve problems plus enhance improvements associated with inventory flow plus production control.
- Appropriate, but robust integration with other planning processes e.g. Demand, Inventory, IBP, New Products Launch Management Process.
- Accountable for developing what-if supply scenarios and develop recommendations in response to actual or anticipated changes in supply.
- Accountable for developing what-if supply scenarios to continuously improve performance relating to both service levels and total costs thru continuous evaluation of supply, outsourcing strategies, product strategies and the positioning of inventory across the network.
- Accountable for facilitating the Supply Review processes, communicate decisions and supply impacts to all stakeholders, escalation and prioritization of supply responses around all issues and opportunities impacting customer service to stakeholders.

Other:

- Assisting with ad hoc tasks and enquiries if and when required.

EDUCATIONAL REQUIREMENTS

- Bachelor Degree in Supply chain, Industrial engineering, Materials management or other business related field.
- Minimum 3 - 5 years' experience in Supply Chain Management
- Minimum 3 - 5 years of experience in demand, production planning or master production scheduling in an FMCG company.
- Must be familiar with an ERP system
- Preference to APICS candidates being Supply Chain Professionals or CPIM holders
- 5+ years' experience in planning/scheduling or 10+ years of related experience and proven performance in a manufacturing environment may be acceptable in lieu of a degree.



REQUIREMENTS - EXPERIENCE

This position requires strong analytical, organizational, decision making, and presentation skills. Strong interpersonal skills are also essential to effectively interact with all teams, areas and levels of business affecting the planning process. Good facilitation skills are required.

- Knowledge and understanding of warehouse principles, activities and functions (inbound and outbound).
- Understanding of Health and Safety regulatory requirements.

ADDITIONAL REQUIREMENTS

- Self-motivated, energetic, dependable, honest, and thorough. A versatile, self-starter with a positive attitude, who is cautiously assertive.
- Ability to modulate with a dynamic workload: From heavy multi-tasking during peak workloads - to very focused, detail-oriented work during critical projects.
- Strong organizational, and communication skills are required.
- Team attitude; eager to cooperate with others with exceptional interpersonal communication skills.
- Ability to change direction and handle multiple responsibilities and tasks on a regular basis.
- Ability to positively motivate individuals and teams to meet or exceed project expectations.
- Work ethics that complement UPP's long standing culture of high integrity throughout all areas of internal and external business activity.
- Willing to put in extra effort and hours as needed.
- Competent with computer software such as, Microsoft office (Word, Excel, Access, PowerPoint, MS Project)
- Resilience to work under pressure.
- Sage experience will be a benefit.

APPLICATION FOR THIS POSITION

- Submit your **CV** to Shamiel Narrandes at snarrandes@upap.co.za
- **Proof of qualifications must accompany the application.**